

Keeping Track of Basketball Stats

Directions: You are the basketball stat keeper for your school. The girls' basketball team has played a total of four games so far and you will need to keep a stat sheet in Excel for each game. You will then do a "Totals" sheet that shows the totals for the season so far. Follow the steps below to complete the assignment:

1. Open up a Blank Workbook in Excel
2. Name the First sheet "Bayside" and give the tab a green color
3. Set up the spreadsheet and enter the Number Data for the seven girls on the team. (all stats from games are on the back)
4. Repeat steps two and three for the next three opponents. Here are the colors for the other teams:
 - Valley- Blue
 - Central- Red
 - Eastside- Purple
5. Now you need to name your last sheet "Team Totals" and add up the stats from each sheet. You will need to click on the correct cell from each corresponding sheet. It is **VERY** important that all Names & stats are in the same cell for each sheet.

The totals sheet will be set up like this:

Name	Shots Attempted	Shots Made	Free Throws Attempted	Free Throws Made	Points	Rebounds	Assists	FG%	FT%
Carla									
Kelly									
Sarah									
Bertha									
Nicole									
Martha									
Jan									
Team Totals									

6. Save to your drive and call it "Girls BBall Stats."
7. Print only the totals sheet when you are completely finished and save to the common drive under the correct class in the folder named "Stats."