

# Spreadsheet Assignment #1

## 8th Grade

**Directions:** Use an Excel spreadsheet to put the information below in an organized manner. You will need to find the statistics for “Yards/Comp” and “Yards/Game.” Round these numbers to the nearest hundredth (two places past decimal). You will also need to find a number for every cell in the row labeled “Totals.” Make the formatting changes below when you get the information in.

### Quarterback Stats

Name	Games	Att	Comp	Yards	Yards/Comp	Yards/Game
Jameis	16	626	380	5109		
Dak	16	596	388	4902		
Jared	16	626	394	4638		
Phillip	16	591	390	4615		
Tom	16	613	373	4057		
Patrick	14	484	319	4031		

Totals

### Changes to make:

- 1) Do a Center and Merge for the Title Row labeled “Quarterback Stats.”
- 2) Bold this title and make it a 16 pt font. (use default font style and size for the rest of the assignment)
- 3) Center, bold, and underline all column headings. (Ctrl + U to underline)
- 4) Leave Names aligned to the left, but center all numbers.
- 5) Add a header with Date, Name, and Hour.
- 6) Turn in through Google Classroom.